

JANUARY 10, 2025 PTO MEETING MINUTES
SINCLAIR CAFETERIA 7:45 AM

Welcome by Kim Ludlow

Recovery update - Kim Ludlow

- Fifth grade buildings are here with plumbing and electricity all hooked up. Some of the decking is not in yet and the inside still needs some work. The 4 plex which was previously music, wraparound, book room, and dyslexia/speech seem to be mostly ready to go. Counselor's room is not in yet. It is in North Carolina. The hope is that the punch list will be done by end of January and classes can shift into the buildings by early to mid February. When the time comes, the PTO will put out a call to parents to help transition the classes back into the new classrooms. This will likely be done on a Saturday so there is no disruption to classes.
- The playground will still need some work done to it, but all spring events will happen this year. We are waiting to see what HISD will pay for vs what the PTO will need to pay for in terms of mulching and filling in holes that were created by construction.

Budget Report/ Updates - Grant Yip

- Updated treasurer reports were passed out for review.
- Finances are good. Money is still coming in via corporate matches for Boosterthon.
- We are working on creating a new form for purchase requests.
- AET fund - \$30,000 donated to the school. This can only be used for school supplies. We have purchased 15 Chromebooks and 4 Clever Touches so far. More Clever Touches will be purchased once the fifth grade buildings are ready.

Auction - Alejandra Koutros, Dina Kushalyiyeva

- Save the date for auction - February 8 - at Heights Social.
- Theme is Great Gatsby - A Gatsby Night of Giving.
- Heavy appetizers and drinks will be served throughout the night. No dinner will be served. This event is to have more of a night club feel to it.
- 120 tickets have been sold so far.
- We will be starting to advertise more on social media.
- There will be a Pre Auction Brunch on January 26 from noon to 3pm. Dressing up in the auction theme is encouraged. There will be a new location for the event. It is open to 40 females for \$75 a ticket.
- If you would like to volunteer please let the committee know. We currently need 2-3 people to help do check in as well as people to do spotting during the live auction and then several people to do check out.
- There are currently still 7 booths available for purchase.

Brick it Campaign - Kim Ludlow

- This fundraising campaign is going on through February 17. The bricks will be installed in front of the mosaic murals. There are 2 sizes - 4x8 for \$125 and 8x8 for \$200.

Garden - Kim Ludlow

- We will be installing irrigation thanks to a donor. A parent who is in the landscape field will be doing the installation as well as helping with planting of fruit trees.
- We will be building an outdoor classroom structure in the garden. It will be a lean to structure with water and a countertop and room for 6 tables to fit under the canopy. The cost will be \$20,000-30,000. It will be located next to the fence at the teacher parking lot.

Yearbook - Kit Peltier

- January 31 is the last day to purchase.
- Fifth grade ads need to be purchased by January 31, but submitted by February 28.

Spirit Night Events - Kim Ludlow

- January 16 - Taco Stand
- February 6 - Raising Canes
- February 15 - Shipleys (this will benefit the fifth grade)
- February 19 - Hughies

Minted Fundraiser - Kim Ludlow

- This fundraiser raised \$1,146 which will go to the sunshades for the playground.

Spring Events - Kim Ludlow

- Rodeo Day - This will be the Friday before Spring Break. It is run by the fifth graders. It will have rodeo themed events and there will be concessions. Money made from the concessions will go to the fifth grade.
- Bookfair - This will be in May and there will be a Literacy night during that week.
- Spring Fling - We are shooting for April 12 for this event but it is still subject to change. There is discussion of combining this with the crawfish boil by the Dads Club, but nothing has been finalized.
- Field Day - The date is still to be determined, but will be towards the end of May.

Outreach - Marco Cano

- The committee is organizing a dance. It may be combined with Cinco De Mayo. More information to come.

Reminders - Kim Ludlow

- Nominations will open at the next meeting for PTO Officers.

Important Dates - Kim Ludlow

- Jan. 13 - Picture Retakes
- Jan. 14-16 - NWEA Testing, Campus Closed to Visitors
- Jan. 20 - MLK Day, No Classes
- Feb. 4 - Class Pictures
- Feb. 14 - No Class for Students
- Feb. 17 - Presidents Day, No Class

Meeting Adjourned - No meeting in February. Next meeting March 5, 2025 at 6:30 pm.