

OCTOBER PTO GENERAL MEETING MINUTES
Friday, October 8th 2023

Welcome/Agenda Overview – Kim Ludlow

- AVW discussed current PTO finances. Reach out to AVW if there are any questions.
- Discussion of PTO finances and status of back taxes (2018/2019/2020)
 - 2018 1023 submitted; Close to finalizing 2019 and 2020
 - All back taxes should be submitted Friday, October 7 and awaiting invoice from current CPA
 - Question brought up from sinclair parent re: origin of backtax discussion. Kim L discussed rapid growth of Sinclair PTO fundraising which led to oversights in additional procedures for tax filing for non-profits that are being worked though now
- Still seeking a new CPA for PTO to work ongoing tax filings. Please recommend if you know any

Guest Speakers

Coffee with the Counselor - Mr. Augustine

Discussed his background and his role @ Sinclair Elementary to remove barriers for success in the classroom. Gave an overview of the Social Emotional Learning / Counseling curriculum for the year and frequency of classroom/student interactions with various grades.

HISD Family and Community Engagement (FACE) - Xavier Rogers

Discussed HISD family friendly certification goals for Sinclair. More info can be found online. <https://www.houstonisd.org/FACE>

Beautification – Jeanette Kolarik

- Beautification workday on 10/1 - Good showing for a full day from 9 to 3 pm and completed primary goals.. Mrs. Capuchino had a good number of volunteers helping in the butterfly garden and got most of her projects complete too.
- Next work day will be wetland specific. Will send out a doodle to see which date/time works best (either 1st or 2nd weekend in Nov.)
- Good news! HISD is now emptying the garbage cans throughout campus, trees for Houston will be watering the newly planted trees along Manville on a weekly basis AND we have a 5th grade class/teacher who is interested in adopting the flowerbed along the back of the t-building that houses Ms. Alvarado and the "Dyslexia/Speech" room.
- TREES - we have a dead tree that will be safely removed very soon. Still waiting for HISD to trim the tree by the cafeteria pick up area. The limbs laying on the awning are likely damaging it.
- A parent is interested in decorating the interior of Sinclair for fall. Will check the budget and reach out for additional volunteers when a decision is made.
- Reminder that Beautification Committee is now accepting donations through Cheddar Up

Boosterthon

- October 24th, promotional kickoff,

- November 1st, Boosterthon (fundraising goal of 45k and overview of what the funds go towards)
- T-shirt and sponsor updates (Mark Rafail, Memorial Hermann, Sinclair family).
- Parent Incentive ideas, gift cards. Register by a certain date for a chance to win a GC

Cultural Arts

- October 7th - Kids Music Day, Andy Roo recording a song with kids. Currently taking place in the cafeteria
- October 14th - National Dessert Day, sweet treats for teachers/staff in the lounge

Pumpkin Patch

- October 14th - Fun Run!! at 3:30pm
- October 14th-23rd - Pumpkin Patch!!
 - Saturday 9am-1pm
 - Sunday 10am-2pm
 - Weekdays 3-6pm
- October 15th Pumpkin painting, coffee and donuts
- October 22nd Bubbles, coffee and donuts
- Lookout for a Signup Genius to help out with pumpkin patch sales
- Dads Club with assist with unloading pumpkins and setup on Thursday evening Oct 13

Silent Auction

- Feb 10, location, band and food selected
- Drafting emailing for donation of silent auction items, looking for help with emailing
- Review solicitation letter to ensure compliance with current 501c3 status
- Another Mom's night out planned on November 10th, 7pm potentially @ Star Sailor

Playground - Hallie Sharp

- Playground equipment delayed but will be installed as they become available
- First playground silhouettes (fundraiser) will be installed next week

Additional

Kim L - PTO/Dads Club Sept spirit night @ Burger Joint highly successful. Raised \$360+ dollars for Sinclair. Burger Joint would like to do another work with us to do another Sinclair Spirit night in the Spring.