

Sinclair PTO General Meeting
Monday October 1, 2018
7:00 – 8:00pm

Meeting Called to Order 7:00pm

- **WELCOME:** Adrienne
- **BOOSTERTHON RECAP:** Adrienne
 - Waiting on final numbers, exceeded goal of 30K
 - Boosterthon working to verify donations to finalize the closeout
 - Need a volunteer to run Boosterthon next year
 - Planned Distribution of Funds
 - Teachers receive \$150 from PTO (increased from \$100)
 - Magnet teachers receive \$500
 - Field Trip Buses – 1 field trip covered for each grade/year (estimated \$500/grade)
 - Musical Instruments for Ms. Catoire
 - Smart Board Repairs (\$2000/each)
- **OPEN HOUSE FEEDBACK:** Adrienne
 - Presentations start closer to time in the classroom
 - Teacher dependent. Starting presentations late is challenging for parents who are splitting grade/classrooms
 - 581 students enrolled as of today (10/1) – about 500 people for open house. Possible to split nights?
 - Harder for magnet teachers who have to be there all nights
 - Differences between meet the teacher and open house – underwhelming
 - Make open house later - midyear (October?) when projects have been accomplished
 - Meet the teacher – Quick facetime with the teacher. Popsicle social or something equivalent
- **COFFEE WITH THE PRINCIPAL/SDMC RECAP:** Raina
 - SDMC – shared decision making committee
 - Parent University – Filmed segments available on PTO Facebook Page (approx. 44 minutes)
 - Similar presentations in both meetings
 - Star, scores, how we got there, mathematics of it
 - School demographics
 - School is doing well and Mashburn/Nielson are focused on improvement opportunities through action plans and programs
 - New 5th grade teacher. Dedicated science teacher to work toward improved science test scores and learning opportunities
 - 3 books 1 school

- Making a Literary Connection in the school
 - Books purchased with 2018 Boosterthon Money
 - Parents would like to know how we can further support this program
- Sinclair SuperDads
 - Hoping to increase Male Presence on Campus
 - Idea is for Dads/Men to dedicate a day of vacation time:
 - Work entry line, hour in classroom with your child, hour in another grade level, lunch/recess with your child, hour in class with your child, hour in another grade level, work dismissal line
 - Must be VIPS approved
- **NOVEMBER FUNDRAISER:** Kim
 - Minted sends a code for 15% off, and we will get 15% of the profits
- **PRELIMINARY BUDGET:** Traci
 - Raw, can be changed by committees if need exists before budget is finalized
 - Built in cushion (\$7000) in case of budget issues/ immediate needs
 - Field trips costs are added in this year
 - Using Boosterthon money to cover 1 field trip bus/grade (\$500est)
 - Give Backs - Spirit Night, Amazon Smile, Kroger
 - All go directly to school
 - Kroger Rewards netted \$400 last quarter. Typically around \$1000/year
 - Beautification
 - Plans in the works to for creative solution to cover HVAC equipment
 - Goal is to make drop off circle (first thing you see in morning) more attractive
- **FALL FESTIVAL:** Traci
 - Monster Mash 2018: Friday, October 26, 2018; 3-7pm
 - Wrist band sales and T-shirt form approved by school today
 - Flyers going out in Wednesday folders
 - Pre-sale options up on square store and PTO website
 - Sign up genius to go out to room moms this week for older grades and will email directly through mail chimp to lower grades and post on living tree.
 - Sponsorship forms on PTO website and square
 - Please join the committee if interested!
 - Save the Date: Wednesday, October 16, 2018
 - Prop Painting Party at Traci's House
- **PUMPKIN PATCH:** Hallie and Erin
 - Open to public: M-F: 3:00-6PM, Sat: 9-3 [Spooky Saturday Events 10-2]
 - Closed Sunday and Friday, 10/19 (early dismissal day)

- Pumpkin Patch Proceeds will go toward Beautification
- Volunteers Needed
 - Signs ups went out to grades via class parents. Each grade is asked to be responsible for a day. If you would like to volunteer for a different day than grade assigned to, contact Erin: Eburns4@gmail.com
- Spooky Saturdays, 10-2 (Patch open from 9-3)
 - October 6: Coffee and Cobwebs sponsored by Mark Brawly with Norhill Realty
 - Coffee, Donuts, Face Painting
 - Still looking for face painter for a portion of the time
 - October 13: Pumpkin Painting sponsored by Pop and Pan
 - Refreshments and Mini Pumpkin Painting
 - Still need refreshment sponsor
 - October 20: Monster Mania sponsored by Payless Insulation
 - Refreshments and Monster Masks to color
 - Still need refreshment sponsor
- **BOX TOPS:** Chrissy
 - Boxtops Contest – October 1-31st
 - Will have 2 contests per year because boxtops expire twice a year (3/1 and 11/1)
 - Will collect boxtops all year, but prizes only given during contest times
 - Turn in sheets to teacher of front office
 - Baggie ok, sheet preferred
 - Visit www.boxtops4education.com for collection sheets and other ways to earn (box top app, ect)
 - Looking for suggestions and constructive feedback: fundraising@sinclairpto.org
- **LIVING TREE UPDATES:** Traci /Kara's notes
 - Teachers seem to be embracing as communication system
 - Any issues, please contact Sinclairlivingtree@gmail.com or email living tree directly support@livingtree.com
- **PTO WEBSITE:** Jessica & Raina
 - Domain will be: www.sinclairpto.org
 - Ms. Doucette to list on Sinclair Website when fully live
 - Close to going live; need input from PTO board/committee heads to give feedback on site content – correct information, missing information
 - Need feedback on sponsor logos for front page – monster mash, pumpkin patch
 - Website has calendar functionality
 - How to handle this calendar vs living tree, monthly calendar, and Sinclair website calendar
 - Possibly linking all calendars?

- To contact Jessica or Raina: website@sinclairpto.org
- **UPCOMING SPIRIT NIGHTS:** Adrienne
 - Chick Fil A, Wednesday, October 3, 4-8PM
 - 610 location only. Dine in or Drive through
 - We receive 15% of sales from people who mention Sinclair
 - Steel City Pops, Thursday, October 11, 6-10PM
 - Mention Sinclair, we receive 20%
 - Cactus Cove, Wednesday, October 17, 4-7PM
 - Class Contest: Class with largest participation gets popsicle party, teacher will receive a \$25 gift card
 - Will need volunteers for sign in
 - Please keep an eye on your children. Some complaints to management from other patrons during past Sinclair spirit nights.
 - Chick Fil A, Wednesday, November 7, 4-8
 - 610 location only. Dine in or Drive through
 - We receive 15% of sales from people who mention Sinclair
 - Live Oak, Sunday, November 11, 4-7PM
 - Mention Sinclair, we receive 25%
 - Field and Tides Adults Social, Tuesday, November 13, 5-8PM
 - **ADULTS ONLY**
 - Drink and Food specials. Faculty gets free appetizer for coming
 - Side area closed off for Sinclair
- **OCTOBER TEACHER APPRECIATION:** Cindy
 - October 17th – breakfast (2nd grade sponsoring)
 - Suggestion to promote date for teachers as a reminder
 - Amy will send email reminder day before
- **SAFETY COMMITTEE:** Traci
 - Looking to create something due to concerns about traffic issues
 - Interested in joining for a brainstorming session? email Traci: tgahn1@gmail.com
 - Hoping to get an idea thread or survey out this week
- **ADDITIONAL PTO UPDATES**
 - Early Dismissal Reminder: 10/19 at 11:30am
 - PTO reimbursement form to be on website in PDF form. Can always be emailed, but will be available online as well
 - **Next PTO Meeting 11/6 – 7:00am – 8:00AM Library**
 - Attempting to reach as many people as possible by alternating morning and afternoon meeting times

Meeting Close: 8:00PM